

200 DAY ACCOUNTABILITY REPORT

200 Days

- School Year. Enter the year for which this form is being reported to the State Department of Education.
- District Name. The district name.
- District Number. The district number.
- Number days with students. The number of instructional days with students present. There must be at least 180 days. A district may have more than 180 instructional days through funding by the local board of education.
- Number days teachers' vacation with pay. There must be at least 10 days of paid vacation per year. There may be more than 10 days of paid vacation through funding by the local board of education.
- Number In-service days. The total number of teacher in-service days. There must be at least five in-service days. There may be more than 5 in-service days through funding by the local board of education.
- Teacher-Parent Conference. The number of days for teacher-parent conference. There must be at least 1 day. A district may have more than 1 day for teacher-parent conference through funding by the local board of education.
- Discretionary Days (Other). The number of days the district is using as its discretionary (other) days if those days are not already identified. There may not be more than 4 of these days.
- Total Days. The total number of days listed must add up to at least 200 days.

Stockpiling

The school/district is stockpiling in accordance with T.C.A. 49-6-3004(e)(1).

1. A local board of education or private or church-related school which exceeds the full six and one-half (6 1/2) hours instructional time required by law by at least one-half (1/2) hour daily for the full academic year shall be credited with such additional instructional time. The excess instructional time shall be accumulated in amounts up to but not exceeding thirteen (13) instructional days each year, and applied toward meeting instructional time requirements missed due to dangerous or extreme weather conditions. This excess accumulated instructional time may be used for early student dismissal for faculty professional development under rules promulgated by the board of education. Such time may be used in whole day (six and one-half (6 1/2) hour) increments and may be used for faculty professional development, M-team meetings, S-team meetings, parent-teacher conferences, or other similar meetings. The board shall consult with the commissioner in developing the rules. All proposals for use of excess time for professional development shall be approved by the commissioner.
2. Any unused accumulated days for excess instructional time shall not carry over to a school year other than the year in which such time was accumulated.

Rule 0520-1-3.02(1)(b) designates the options for districts or schools to use for stockpiling.

- District Stockpile. Indicate whether the district is stockpiling days.
- District Extended Day make-up. This is only used when amending the calendar to make up days that are missed.
- Stockpile-Professional-Development. The number of days that will be used for professional development. Maximum 13 days total when added with Stockpile-Inclement-weather-Days.
- Stockpile-Inclement-Weather-Days. The number of days that may be used for inclement weather. Maximum 13 days total when added with Stockpile-Professional-Development.
- Individual Schools Stockpiling for Professional Development. If the district is not stockpiling but there are individual schools that have at least a seven hour day and are stockpiling for the purpose of professional development, schools should be listed.

Calendar

1. Student opening date. The first instructional day of school for students.

2. Christmas Break. The total number of school days for Christmas break and the first day of Christmas break when students are not present.
2. Spring Break. The total number of school days for Spring break and the first day of Spring break when students are not present.
4. Student closing date. The last day of instruction. (The last day when students are in school.)
5. In-service dates. The dates planned for in-service education for the district (whole days or partial days.)

Time should be the amount of time devoted to in-service on that date/day. One whole day of in-service (6 hours) should be entered as 01.00. Half days should be entered as 00.50. One third day (such as two hours after school should be entered as 00.33. Do not break the day into smaller segments than one-third days.

The “time” entered in item 5 plus the in-service optional days must total a minimum of five full days.

6. Abbreviated dates. The attendance accounting policy allows districts to have 3 abbreviated dates.
7. Teacher-parent conference. The date(s) planned for teacher-parent conferences (whole or partial days should be shown).
8. Discretionary Days (Other). All days in Discretionary Days (other) at the top of the form for 200 Day Accountability Report should be accounted for here.

Dates, duration, and type of activity should be indicated. For instance, if the day is to be a day for teachers to work in their classrooms, please identify the day as “A”, Administrative. If the day is to be an in-service day, please list it only if it is not already listed under item 5.

Tennessee Department of Education
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School Year _____

Send completed form by **June 1**, to: _____ Regional Office

District Name: _____
District #: _____
Telephone: _____

_____ Student Days (Minimum 180)
_____ Teacher Vacation with pay (Minimum 10)
_____ In-Service Days
_____ In-Service Optional Days (Minimum 5 with In-Service Days)
_____ T/P Conference (Minimum 1)
_____ Discretionary (Other) Days (Maximum 4)
_____ **Total** (Minimum 200 days)

_____ District Stockpile? (Yes or No)
_____ District Extended Day Makeup
_____ Stockpile-Prof-Dev (Maximum 13 days when added with Stockpile-Inclement-Weather-Days)
_____ Stockpile-Inclement-Weather-Days (Maximum 13 days when added with Stockpile-Prof-Dev)

If your district is not stockpiling days, do you have individual schools with at least a seven hour student day stockpiling days for the purpose of professional development for the current school year?

Yes _____ No _____

If yes, list schools:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Student Open Date: _____ (first day students are present)
Christmas Break Days: _____ (number of days)
Christmas Break Date: _____ (first day students are not present)
Spring Break Days: _____ (number of days)
Spring Break Date: _____ (first day students are not present)
Student Closing Date: _____ (last day students are present)

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In-Service (list by 1/3, 1/2, or 1 day only -- Do not break day into smaller segments)

Date	Time	Date:	Time	Date:	Time
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Abbreviated dates (no more than 3)

Date:	Time
_____	_____
_____	_____
_____	_____

Teacher Parent Conference date(s)

Date:	Time
_____	_____
_____	_____
_____	_____

Discretionary (Other) Dates (list by 1/3, 1/2, or 1 day only -- Do not break day into smaller segments)

Date:	Time	Activity	Date:	Time	Activity
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Activity Code

A - Administrative

I - In-service

V - Vacation

O - Other

The signatures below verify that the Accountability for 200 Days is in compliance with TCA 49-6-3004 and Conform to the Guidelines for Planning Approvable In-Service Education Activities.

<div style="border-bottom: 1px solid black; width: 100%;"></div> <div style="display: flex; justify-content: space-between;"> Superintendent Date </div>	<div style="border-bottom: 1px solid black; width: 100%;"></div> <div style="display: flex; justify-content: space-between;"> Chairman of Board Date </div>
<div style="border-bottom: 1px solid black; width: 100%;"></div> <div style="display: flex; justify-content: space-between;"> District Director Date </div>	<div style="border-bottom: 1px solid black; width: 100%;"></div> <div style="display: flex; justify-content: space-between;"> Commissioner Date </div>